

Transfer Credit Equivalency Update

This form is for departments to complete to update transfer evaluations for students who have transferred credits to UNC from other institutions. Once equivalencies are determined and documented by the related academic unit, those equivalent courses are consistently applied to ALL students who transfer those courses to UNC from that point forward, irrespective of their program of study.

To make adjustments (substitutions, waivers, etc) to program (major/minor/licensure) requirements for individual students, advisors will submit the [Course Adjustment form](#) on OnBase.

Department Approval _____

Chair/Director Approval _____

Definitions:

Course Equivalency a course taken at a previous institution that has been deemed to have comparable/equal content to a UNC course. An equivalent course decision may be made only by the related academic unit. Once equivalencies are determined and documented by the related academic unit, those equivalent courses are consistently applied to ALL students who transfer those courses to UNC, from that point forward, irrespective of their program of study.

Course Substitution- any program course requirement, as approved through the curriculum process and listed in the catalog, that is replaced/substituted by another course. All course substitutions must ensure the maintenance of academic program integrity and should be in the same area as the required course or in a closely related field.-0/1 /Co