#### Disclosure and Consent Concerning Consumer and Investigative Consumer Reports

# UNIVERSITY OF NORTHERN

#### University of Northern Colorado

Dear Applicant:

As a condition of employment,lorado ("University") may request Consumer Reports and/or Investigative Consumer Reported reporting agency. The Company will use any such report(s) solely for employment-related purposes. Consumer Reports or Investigative Consumer Reports will be obtained from HireRight, Inc., ("HireRight") located at 210 Main Street, Suite 400, Irvine, CA 92614. They can be contacted at 800-400-2761. Any such reports may consider information bearing on your character, general reputation, personal characteristics, mode of living and credit standing. The types of information that may be obtained include, but are not limited to: credit reports, social security number, criminal records checks, public court records checks, including civil, driving records, educated records, verification of employment positions held, workers compensation records, personal and professional references, licensing, certification, etc. The information contained in these reports may be obtained by HireR from private or public record sources including sources identified by you in your job application or through interviews or correspondence with your past or present coworkers, neighbors, friends, associates, current or former employers, educational institutions or other acquaintances.

For California residents, under section 1786.22 of the California Civil Code, you may view the file maintained on you by HireRight. You may also obtain a copy of this file, upon submitting proper identification and paying the costs of duplication services, by appearing at HireRight's offices in person, during normal business hours and on reasonable notice, or by mail; you may also receive a summarymay view the file maintained on you also obtain a copy of this file, upon submitting proper identification and paying the costs of appearing at HireRight's offices in person, during normal business hours and on syouincluding any coded information. If you apport of the person, provided that person furnishes proper identification.

Complete the information on the reverse side of this form and submit a legible copy of driver's license to

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#### **BACKGROUND CHECK CONSENT**

I have carefully read and understand this Disclosure and Consent form and, by my signature below, consent to the release of consumer and/or investigative consumer reports, as defined above, to the University in conjunction with my application for employment. I further understand that any and all information contained in my job application or otherwise disclosed to the University by me before, during or after my employment, if

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#### CALIFORNIA, MINNESOTA AND OKLAHOMA APPLICANTS ONLY:

I wish to receive a free copy of any Consumer Report and/or Investigative Consumer Report on me that is requested. Revised 01-13-2009