

## The Faculty Senate Executive Committee (FSEC) Bylaws

### Article I – Membership

The FSEC shall consist of the chair of the Senate, who shall be its chair; the Senate vice chair, who shall be its vice chair; the Senate secretary, who shall be its secretary; the chairs of FWC, APC, SEC, and CC; past Senate chair; Faculty Trustee of the Board of Trustees (BOT); and one (1) senator elected at-large appointed by the Senate chair and confirmed by the Senate. The President of the University (President), the Chief Academic Officer (CAO), and a representative from the Deans in Academic Affairs shall be *ex-officio* (non-voting) members.

### Article II - Meetings

The FSEC shall meet regularly to plan the agenda for Senate meetings and, where appropriate, assign pending issues to Senate committees for initial consideration.

### Article III - Responsibilities

- A. The FSEC shall be available to the President and CAO for consultation and advice on academic and general University policy, and staffing.
- B. The FSEC shall receive reports from the FGC and shall retain a copy of grievance reports consistent with 2-3-1201(5).
- C. The FSEC may establish *ad hoc* committees of the faculty and/or the Senate as necessary.
- D. The FSEC shall inquire into the activities of standing committees of the Senate and/or of the University Councils/Boards and recommend revisions to the list of *ad hoc* committees and their functions to the Senate as necessary.
- E. The FSEC shall authorize withdrawals and disbursements of funds from the Faculty Senate Legal Fund.
- F. The chair of the Senate shall appoint a treasurer to oversee the Faculty Senate Legal Fund.
- G. The FSEC shall select an undergraduate student who is a single parent with a dependent child to receive the annual Faculty Senate Scholarship.
- H. The FSEC may advise the President and CAO on the selection and evaluation of