

**SENATE ACTION FORM**

No. 1181

Subject: Contract-Renewable Faculty 3-3-201(1) – Term Conversion

---

Senate Action:

MOTION: It is moved to approve the revisions to the term conversion policy as presented.

VOTE: Approved without objection

---

Approval for placement in University Regulations

Recommendation to Board for placement in 0 T(to)T4N8Tc -0.ccU0 Ty-0. M1TdTw 2..2 0 ~~Ed-Dva~~ (or) ~~TJ.ETd~~

---

Other :

Attachment to Senate Action #1181  
Approved by the Faculty Senate  
March 30, 2020

---

Remov

- ~~(II) The department chair/division director notifies the Departmental Evaluation Committee (DEC) of the need to schedule a meeting of the department/division faculty to discuss the faculty member's conversion request, and to vote on the conversion. The DEC arranges for the voting faculty to review the faculty member's material, schedules the meeting, and conducts voting of the department/division faculty on (II) converting the position. Voting faculty are the same as those who would vote on promotion for the faculty member.~~
- ~~(III) Materials to be submitted by the faculty member include copies of annual reports and evaluation results for the years served, and an updated faculty vita.~~
- ~~(IV) The department/division faculty review the material submitted by the faculty member and vote on the conversion request. The DEC notifies the department chair/division director, the faculty member, and the voting faculty of the results of the vote.~~
- ~~(V) The department chair/division director reviews the material submitted by the faculty member and makes a recommendation.~~
- ~~(VI) The department chair/division director sends notice of his/her recommendation with reasons in writing, to the Dean, faculty member, and voting faculty within the area.~~
- ~~(VII) The dean will review all of the materials and make a recommendation to the CAO and notify the department chair/division director and faculty member. An affirmative recommendation will specify the following:
  - ~~(A) the position to be converted,~~
  - ~~(B) the number of years of eligibility towards tenure application,~~
  - ~~(C) the number of years of eligibility towards promotion, and~~
  - ~~(D) the number of years of eligibility towards sabbatical~~~~

Replace with the Newly Approved Version (see highlights)

## Part 2: Faculty: Definition and Contract

**3-3-201 Faculty Contracts.** [See also 3-3-801(3) Calendar for Faculty Evaluation.]

**3-3-201(1) Contract-Renewable Faculty.** Process for conversion into a tenure-track position or hire into a tenure-track position without further search. [See also 2-3-202(2) Contract-Renewable.]

(a) Purpose. The purpose of this policy is to provide a process by which a contract-renewable faculty member can either: (1) petition to have their position converted to tenure-track; or (2) petition to be hired into an available tenure-track position without further search.

(b) Definitions.

(i) Voting Faculty. For the purposes of this policy, the definition of voting faculty shall be all tenured and tenure-track faculty within the relevant department, school, or self-standing program area.

(ii) Dossier. See 2-3-801(1)(b).

(c) Eligibility.

(i) A faculty member in a contract-renewable position is eligible to have their position converted to tenure-track or to be considered for hire into a tenure-track position without further search if that person demonstrates the potential for an appropriate level of performance and expertise in teaching, professional activity, and service required for the position.

(d) The Petition Process.

(i) A faculty member in a contract-renewable position who wishes to (1) petition to have their position converted to tenure-track, or (2) petition to be hired into an available tenure-track position without further search, shall submit a letter of application along with a dossier to the voting faculty, who will respond with their recommendation via a vote.

