

**CODIFICATION COMMITTEE**  
**Wednesday, October 5, 2022**  
**Campus Commons 2200 | 2:00-3:30pm**  
**MINUTES**

**Present:** Berg, Rich Fredericks, Schuttler, Senbet, Stody, Yu  
**Absent:** Welsh

**Call to Order**

The meeting was called to order at 2:07pm

**Approval of the Agenda**

Approved without objection.

**Approval of the September 21, 2022 meeting minutes**

Approved without objection.

**Chair's Report/Announcements**

- Definitions  
On the recommendation of General Counsel Rich Fredericks, the Com decided to change the current definition of Parent in the BPM from:

- Parent. A faculty member who is a biological parent, adoptive parent, foster parent, guardian, or a spouse of a parent, including a faculty member using a surrogate/gestational carrier.

TO the Federal FMLA definition:

- Parent:

- Change “did not” to “fail to” in the third sentence
- Change “entered in the academic record” to “recorded” in the last sentence of the second paragraph
- Adding a late fee
- Adding a time limit

**Adjournment**

The meeting was adjourned at 3:25pm

Mary Schuttler