

## ACADEMIC POLICIES COMMITTEE

Monday, March 18, 2024  
2:30p.m. | UC Council Room

*Minutes draft*

Present: Allen, Benedict, Bermudez, Cieminski, Heiny, Leatherman, Leonard, Levin, Matchett, Muller, Newman, Senbet  
Via Zoom: Kang, Parker  
Absent: Bailey, Couch, de la Torre, Larson

Call to Order 2:31pm

Approval of the Agenda approved without objection

Approval of the February 26, 2023, meeting minutes approved without objection.

Announcements/Chair's Report (Levin) – Cristin Turner is joining us today to discuss the 4-day finals week.

Reports from Councils

Graduate Council (Cieminski) – No report, they will meet on Thursday.

Liberal Arts Council (Muller) – The Liberal Arts Council Met on 3/5 and revised LAC board policy to reflect current practice more accurately.

- Students are scheduled to a block based on the closest time to their actual final.
  - Fall 2023 – 33 students in the morning session and 3 in the afternoon session.
  - Based on the work that Benedict has done, schedules show that finals are morning heavy which coincide with the DRC.

If the time is reduced, administration may see it as a way to move forward. Along with, being helpful for the DRC and students to prepare for the next final.

- Most students do not use the full 3+ hours in the DRC.

With a 4-day final week the DRC can utilize Friday for cases where students need more time to schedule exams.

It is difficult to honor specific instruction from instructors using the 2-block system.

- If there is

Suggested to Flip order, send to PEC before LAC.  
Process with PEC was before LAC in previous years.  
These steps are not in a particular order and PEC  
can be before LAC

- 3-3-501(2)(d)TIMELINE FOR APPROVALS:
  - Give some feedback needs to be made, based on timeline
  - Within a college should report to dean or COA before Matchett  
“Originating unit should contact their dean or CAO”
- 3-3-501(4)
  - Remove parts a) (1) and (2).
- MOTION: The motion to approve and bring to Codification made by Muller,  
Seconded by Leatherman.
- VOTE: Approved unanimously and will be brought to Codification for review.

Unfinished Business on hold

- **Academic Calendar** Fall break.
- **University Libraries Unit Organization**

New Business

Comments to the Good of the Order  
Adjournment 3:54pm

Oscar Levin  
Chair